

SECTION J, ATTACHMENT J-9 INTERFACE REQUIREMENTS MATRIX

Services and activities listed in the Interface Requirements Matrix shall be performed in accordance with the Performance Work Statement. The Interface Requirements Matrix, identifies the key specific tasks and services that require interface and coordination with other site entities. The Interface Requirements Matrix may not represent all of the necessary interactions; therefore, the contractor is responsible to reach agreement with other site entities on any other necessary interfaces and/or the clause of services for the performance of the contractor's work.

Legend for Matrix – The legend for the primary matrix users/providers is as follows:

RAC	Remedial Action Contract(or)
TAC	Technical Assistance Contract(or)

Note: For purposes of this matrix, the services to be provided by the RAC are considered Government Furnished Services.

Task	RAC	TAC	PWS Requirements
Project Management	Have RAC management in Grand Junction Office. Interface with the TAC Management as necessary.	Designate a working Program Manager, responsible for management of all tasks in the contract/task orders. Interface with RAC management as necessary.	C.3.2
Records Management	Perform internal records management functions under the basic contract and provisions of this PWS. Provide official project records necessary for TAC's Records Management program and activities in accordance with the Records Management Plan and applicable File Plans.	Develop and manage the records management program for the entire project IAW applicable DOE orders and regulations. Ensure implementation and maintain the Project's Record Management Plan and File Plans.	C.3.3
Document and Website Support	Adhere to requirements outlined in the Project's Document Production Manual and Document Style Guide.	Develop and maintain the Document Production Manual. Provide document production support, graphics and website development, reproduction and printing services, and technical writing services to DOE and RAC.	C.3.3, C.3.9
Site Access to Radiological Controlled Areas	Control access to radiological areas. Manage and stock the Radiological Control Access Trailer, issue radiological PPE and provide RadCon support. Implement radiological badging requirements at the Moab and Crescent Junction sites. Implements radiological area access controls.	Provide training certification information for radiological area access.	C.3.4

Task	RAC	TAC	PWS Requirements
Training	Obtain training as necessary. Provide subject matter experts to support the project's training program when required.	Provide all project-related training, including but not limited to OSHA requirements, DOE Rad Worker II, Exclusive Use Shipping Requirements, HAZMAT, and DOT Federal Motor Carrier Regulations. Maintain training records and data pertaining to training activities for all RAC, TAC, subcontractor, and DOE personnel.	C.3.4
Computer equipment, hardware, software, IT support	Initiate requests for additional hardware and software through TAC's Help Desk. Safeguard equipment within its possession.	Provide all computer equipment, hardware, software, including maintenance and support. Process requests from RAC timely and in conformance with project's system configuration and software management processes when applicable. Responsible for IT infrastructure at all project sites, including computers, servers, and network internet access. Provide and maintain all phones and radio communication systems. Obtain and maintain accreditation and authority to operate IT through the EMCBC Authorizing Official.	C.3.5
Safeguards and Security in accordance with DOE Order 470.4B.	Provide security guard coverage to implement safeguards and security program. Keep property from being lost, stolen, misused, or damaged. Ensure RRM is kept contained, and no spillage occurs during shipping. Safeguarding property, as well as RRM, including during shipments. Issues security badging and implements site and area access controls.	Develop and manage safeguards and security program. Provide security badges for DOE, RAC, TAC, subcontractors and visitors at all project sites.	C.3.6

Task	RAC	TAC	PWS Requirements
Public Affairs Functions	Provide information and support to DOE and the TAC in occasional stakeholder/public meetings, held primarily in Moab, UT.	Responsible for the overall Public Affairs functions for the project.	C.3.7
Real and Personal Property	Maintain accountability of assigned personal property. Provide facilities maintenance input to the TAC Property Manager as required. Comply with all GSA vehicle requirements as implemented by the TAC Property Manager.	Maintain DOE's Real and Personal Property Management Program, including fleet management and GSA-leased vehicles. Maintain property management records and Inventory. Support DOE in accountability of sensitive equipment and high value equipment.	C.3.8
Project Funding and Project Performance Information	Provide information to the TAC for input into DOE systems.	Maintain and input project funding and performance information into DOE systems. Input into various DOE systems, such as the Integrated Planning, Accountability and Budgeting System (IPABS).	C.3.10
Project baseline and change control functions.	Provide information to TAC when requested, for the baseline, schedule, earned value, cost, and change control administrative functions.	Responsibility for Moab Project baseline, schedule, earned value, cost, and Change Control Administrative functions.	C.3.10
Water Management	Maintenance of the fresh water pond including it's integrity, silt control and equipment that feeds the pond. Responsible to manage tailings pore fluid. Responsible for waste oils and fluids associated with site operations.	Operation of the fresh water pond, and operation and maintenance of the pumping equipment, extraction and injections wells, and groundwater sampling, analysis, and reporting. Performs groundwater, surface water and biota monitoring and prepares reports for its own monitoring activities.	C.3.11

Task	RAC	TAC	PWS Requirements
Quality Assurance	Responsible to create RAC quality assurance program that is acceptable to DOE and TAC.	Perform quality assurance independent assessments and surveillances. Integrate the RAC quality assurance program into the overall Moab UMTRA Quality Assurance Plan based on DOE Order 414.1 and 226.1.	C3.12
Environment, Safety, Health and Quality (ESH&Q)	Responsible for ESH&Q within its own organization. Coordinate with TAC on project-related programmatic ESH&Q responsibilities. Perform environmental air monitoring. Coordinate with TAC to acquire water and biota data for preparation of ASER. The RAC provides personal protective equipment (PPE) for workers, DOE, and visitors who require access to site areas of the Moab and Crescent Junction sites (hard hats, safety glasses, vests).	Overall project-wide and programmatic responsibility for ESH&Q. Prepare ASER. Responsible for its own safety performance and quality. Provide assistance as required by DOE to support project safety and quality efforts. Perform independent appraisal of work performed by RAC.	C.3.13
Regulatory Compliance	Operate the site in compliance with all applicable laws, regulations, and guidelines. Responsible for permits for the excavation and transportation of RRM.	Obtain and be named as responsible party on most of the required permits. There will be some RAC managed permits	C.3.14
Independent Verification	Perform sampling and gamma scanning as may be required for the lower wash, roadways, rail-lines, or in the disposal cell.	Perform Independent Verification of materials and equipment to be released from the Moab MTRA project. Prepare Supplemental Standards Application completion reports for properties to be released. Perform quarterly haul road surveys and otherwise assist in ensuring public safety requirements are met. The TAC has the independent verification contractor responsibility	C.3.15

Task	RAC	TAC	PWS Requirements
Revegetation	Maintain native vegetation and control weeds in and around the active work areas and buildings. Perform snow removal as required.	Maintain native and mixed vegetation and control weeds on approximately 135 acres associated with the well field area and the verified clean areas. Maintain and operate the irrigation system.	C.3.16
Vicinity Properties	Remediate VPs, as directed by CO	Perform Inclusion/Exclusion surveys on VP's, to determine RRM content. Conduct Independent Verification.	C.3.17
Augmented Technical Assistance	Perform additional tasks as directed by the DOE.	Perform additional tasks as directed by the DOE.	C.3.18
Contract Close-out	Meet all contractual and regulatory requirements for contract close-out. Assist the TAC and follow-on contractor as needed for seamless project transition.	Meet all contractual and regulatory requirements for contract close-out. Assist the RAC and follow-on contractor as needed for seamless project transition.	C.3.19